

Notice of Meeting

Cabinet Member for Property and Waste Decisions



Date and Time

Tuesday, 27 June
2023
10.30 am

Place

Woodhatch Place, 11
Cockshot Hill,
Reigate, Surrey ,RH2
8EF

Contact

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Cabinet Member for Property and Waste

Natalie Bramhall

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<https://surreycc.public-i.tv/core/portal/home>

If you would like to attend and you have any special requirements, please email Joss Butler on joss.butler@surreycc.gov.uk. Please note that public seating is limited and will be allocated on a first come first served basis.

AGENDA

1 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- i. Any disclosable pecuniary interests and / or
- ii. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

2 PROCEDURAL MATTERS

a MEMBERS' QUESTIONS

The deadline for Members' questions is 12pm four working days before the meeting (21/06/2023).

b PUBLIC QUESTIONS

The deadline for public questions is seven days before the meeting (20/06/2023).

c PETITIONS

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

3 APPROPRIATION OF SCC LAND TO ADOPTED HIGHWAY, LAND AT MINDENHURST PRIMARY SCHOOL, MINDENHURST ROAD, DEEPCUT, SURREY. (Pages 5 - 40)

This report seeks approval for the appropriation of Council owned land held for education purposes and forming part of the new Mindenhurst Primary School in Deepcut, to become part of the adopted highway.

The land in question was transferred to the Council as part of the new school site and in order to provide an enhanced access arrangement (over that already provided), needs to become part of the highway. The land is not considered to be necessary to be retained as part of the operational school site.

The Organisation Strategy sets out the council's contribution to achieving the aims and ambitions set out in the Community Vision 2030 (the 2030 Vision). This report seeks to facilitate the construction of an enhanced junction access to the new school, creating a safer and better access for pedestrians and cyclists, and giving them priority over motorised traffic, consistent with other approved junction types along the new loop road serving the school. The new access arrangement will promote active travel particularly when accessing the new school. This will help deliver one of the Council's priority objectives of enabling a greener future.

Joanna Killian
Chief Executive
Published: 19 June 2023

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Thank you for your co-operation.

QUESTIONS AND PETITIONS

Cabinet and most committees will consider questions by elected Surrey County Council Members and questions and petitions from members of the public who are electors in the Surrey County Council area.

Please note the following regarding questions from the public:

1. Members of the public can submit one written question to a meeting by the deadline stated in the agenda. Questions should relate to general policy and not to detail. Questions are asked and answered in public and cannot relate to “confidential” or “exempt” matters (for example, personal or financial details of an individual); for further advice please contact the committee manager listed on the front page of an agenda.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman’s discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet members may decline to answer a supplementary question.

SURREY COUNTY COUNCIL

CABINET MEMBER FOR PROPERTY & WASTE

DATE: 27 June 2023

**LEAD OFFICER: KATIE STEWART, EXECUTIVE
DIRECTOR ENVIRONMENT TRANSPORT &
INFRASTRUCTURE**



**SUBJECT: APPROPRIATION OF SCC LAND TO ADOPTED HIGHWAY, LAND AT
MINDENHURST PRIMARY SCHOOL, MINDENHURST ROAD, DEEPCUT, SURREY.**

ORGANISATION STRATEGY PRIORITY AREA: ENABLING A GREENER FUTURE

Summary Of Issue:

This report seeks approval for the appropriation of Council owned land held for education purposes and forming part of the new Mindenhurst Primary School in Deepcut, to become part of the adopted highway.

The land in question was transferred to the Council as part of the new school site and in order to provide an enhanced access arrangement (over that already provided), needs to become part of the highway. The land is not considered to be necessary to be retained as part of the operational school site.

The Organisation Strategy sets out the council's contribution to achieving the aims and ambitions set out in the Community Vision 2030 (the 2030 Vision). This report seeks to facilitate the construction of an enhanced junction access to the new school, creating a safer and better access for pedestrians and cyclists, and giving them priority over motorised traffic, consistent with other approved junction types along the new loop road serving the school. The new access arrangement will promote active travel particularly when accessing the new school. This will help deliver one of the Council's priority objectives of enabling a greener future.

Recommendation:

It is recommended that the Cabinet Member:

Agrees to appropriation of the SCC owned land as illustrated in Annexe A from land held for education purposes to public highway upon the adoption of the new Loop Road.

Reason For Recommendation:

The new Mindenhurst Primary School was built by Skanska Construction on behalf of the Defence Infrastructure Organisation (DIO). The building of the school and the transfer of the school site was required by a s106 planning agreement to support the new Mindenhurst development. However, since the construction of the school, a change in design to the proposed new adjacent highway, the loop road, means that part of the school land needs to be appropriated as highway.

In order to bring about the appropriation, the Council needs to exercise its powers under s122 of the Local Govt Act 1972 in relation to appropriation of land where County land is no longer required for the purpose for which it is currently held.

Details:

The Mindenhurst development comprises the redevelopment of the former Princess Royal Barracks in Deepcut, to provide 1200 dwellings and associated infrastructure. One such piece of infrastructure is the developer constructed new Mindenhurst Primary School which is due to open in September this year, following relocation of staff and pupils from Lakeside Primary School.

The school and associated land has been transferred to SCC. The approximate extent of land conveyed to SCC is shown at Annexe D. The land in question sits outside the boundary fencing of the school. No works are required within the school fence line.

Transport Development Planning (TDP) have been working with DIO's main contractor (Skanska) to agree the design of the new circular 'loop road' which provides vehicular access to the school and connects with Mindenhurst Road, (the main spine road).

The vehicular access to the school has already been constructed; however, the evolution of the loop road design now requires the developer to construct a continuous footway/blended access to the school. The design enhances pedestrian and cycle priority at the school access, with vehicles entering and exiting school grounds being required to give priority to users of the footway/cycleway.

This design change will not adversely affect the school as the entirety of the land in question is located beyond the operational school fence line, which will remain unaffected. The change will positively impact the school for the above reasons.

The new access arrangements are necessary to provide improved safety and priority to pedestrian and cycle users and to meet the objectives of the Council's recently adopted Local Transport Plan. The currently constructed design is illustrated at Annexe B, figure 1. The design change proposes the construction of the design illustrated at Annex B figure 2.

The land in question is pictured in Annexe C.

The land in question will become land maintained as adopted highway. The Council will remain the registered freeholder

Consultation:

The proposed design change has been agreed by DIO's designers and the works have received full technical approval.

Transport Development Planning have engaged with both the Council's Education team and those in Land & Property, both of whom raise no objections to the appropriation. Copies of correspondence are attached at Annexe F

Financial and value for money implications:

The works are funded entirely by the developer on behalf of the Defence Infrastructure Organisation (DIO) and are due to take place prior to the opening of the school in September 2023. There are therefore no financial implications for the Council.

Section 151 Officer commentary:

Consultation has been undertaken with Jonathan Wilson, Senior Business Partner (Environment) who has commented as follows:

"I should be able to give you the commentary for this.

Apologies I haven't been involved with this previously but I am assuming that as the report says no financial implications any additional maintenance requirement arising from this development has already been covered in existing agreements and that the design change being proposed is relatively minor and therefore doesn't create any additional liability for the authority."

Legal implications:

The 1972 Local Government Act provides that a non-metropolitan county council may (subject to certain notification requirements where land is held as public open space - not applicable in this case) appropriate for any purpose for which the council are authorised to acquire land by agreement any land which belongs to the council and is no longer required for the purpose for which it is held immediately before the appropriation

The land is currently owned by the Council but will not be appropriated as adopted highway until the loop road abutting it has been adopted under the terms of a s38 Highways Act 1980 agreement to be entered into by DIO.

The developer must undertake works on the land prior to its appropriation as highway. This will be facilitated by way of a approval from the Council's Land & Property team. The formal appropriation will thereafter take place once the loop road becomes adopted highway.

Equalities and Diversity:

The works enabled by the appropriation provide a continuous/blended footway which allows pedestrians and cyclists to navigate across the school access at grade, with

priority over vehicles, in a safe manner. The works remove any changes in ground levels when travelling along the footway, and consequently is better able to meet the needs of vulnerable users and those with reduced mobility.

TDP are managing the delivery of the developer's highway works under the terms of a highways adoption Agreement. In approving the construction details TDP have consulted with the Council's Road Safety team and have approved the works in compliance with the Council's standard technical details for the construction of highway works.

TDP completed an Equality Impact Assessment (EIA) in 2009, dealing with the range of functions undertaken by TDP, including its role in managing developers' construction of development related highway works.

Development related highways works are undertaken by a developer, usually by way of Section 38 adoption Agreements, or a Section 278 Agreements for works on existing highway. Both are assessed against documents such as Surrey's Standard Details, Surrey's new design guide 'Healthy Streets,' the Department for Transport's Manual for Roads and Bridges, technical advisory and design notes produced by the DFT, and publications produced by professional institutions such as the Institute of Highways & Transportation. All of these documents require all highways works to be inclusive in their design requiring safe access and movement for all users. The County Council's Road Safety team carries out three separate Safety Audits at feasibility, design, and post construction stages to ensure that works are safe for all users. Assessment is always judged against the impact on all road users (including pedestrians and cyclists) as the worst-case scenario.

Age	All works on existing highway or works which will become highway are the subject of technical assessment which includes the need to ensure safe access for all road users, including all equality strands. Where it is practical and feasible to do so any new works are required to be compliant with the Disability Discriminations Act (replaced by the Equality Act) and therefore any impacts are positive, rather than negative.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand
Disability	New development often results in the need for new vehicle crossovers, junctions, or other works to the existing highway to facilitate the new traffic brought about by the development. Any new highway infrastructure would have a positive impact on this strand. There would be no negative impacts providing appropriate care is taken to ensure the safe movement and access for all users through the detailed design.
Gender	The Office for National Statistics suggests that women carry out more trips than men for shopping and the school run, where as for commuting and business this pattern is reversed; (Focus on gender – September 2008). For other types of trips, the percentage split is broadly similar. Encouraging travel to or from a proposed

	development by sustainable modes will marginally have a greater impact on women for trips relating to the school run or for shopping purposes. Similarly encouraging sustainable forms of travel would have a greater impact on men for business or commuting trips. Notwithstanding it is not expected that these differential impacts will have a negative impact.
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A copy of TDP’s EIA is attached an Annex E

Other implications:

The potential implications for the following Council priorities and policy areas have been considered. Where the impact is potentially significant a summary of the issues is set out in detail below.

Area assessed:	Direct Implications:
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Environmental sustainability	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

WHAT HAPPENS NEXT:

- The developer will enter into a license to undertake the works on County owned land, as part of their road construction for the loop road.
- Following the construction of the works to an adoptable standard the loop road will become an adopted highway.
- Once the loop road becomes adopted highway the formal appropriation will take effect.

Contact Officer: Andy Stokes

TDP Team leader (South), Transport Development Planning, Infrastructure, Planning and Major Projects 907968 832597 – andy.stokes@surreycc.gov.uk

Consulted:

Transport Development Planning have engaged with colleagues in the Council’s Education Team and those in Land & Property, both of whom raise no objections to the appropriation.

Annexes:

- A - EXTENT OF LAND TO BE APPROPRIATED**
- B - FIGURE 1: CONSTRUCTED LAYOUT**

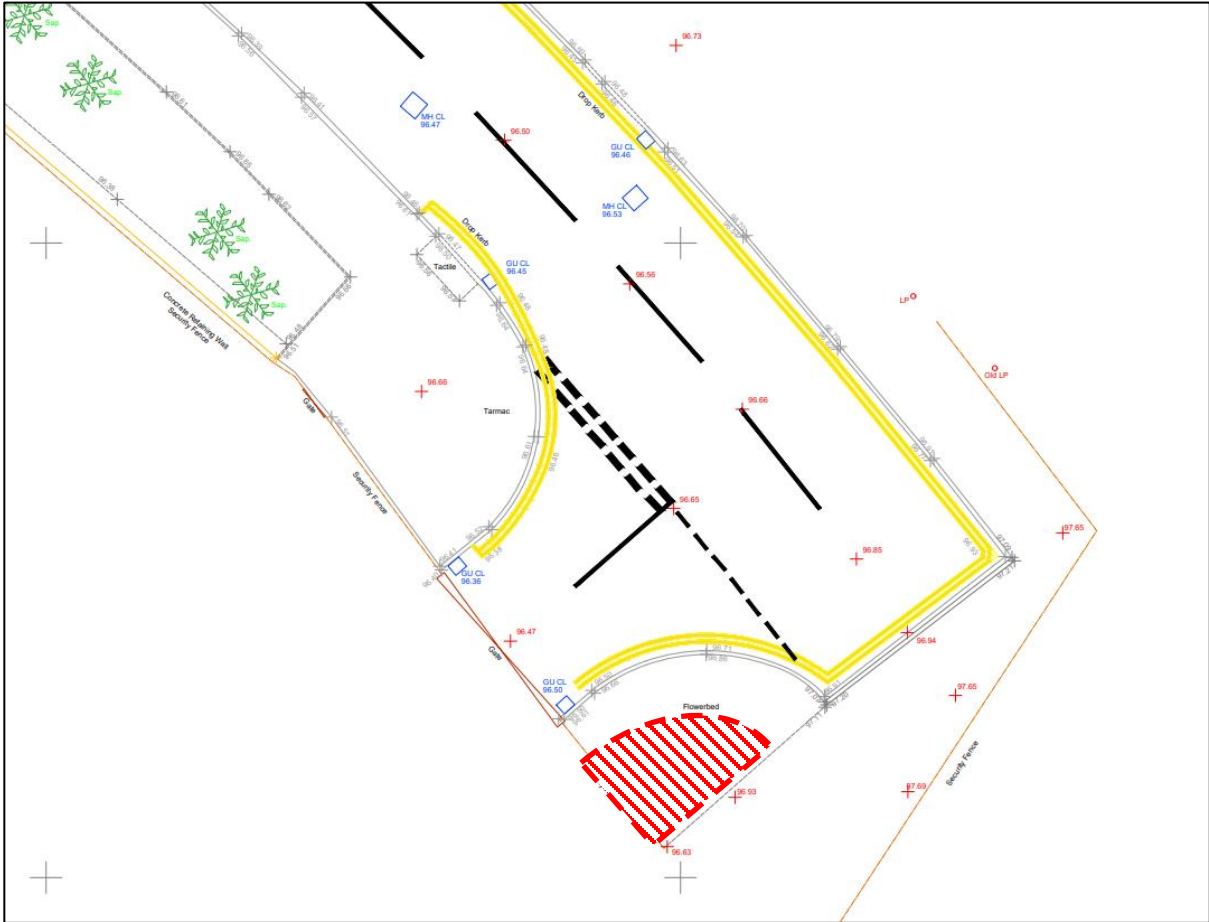
FIGURE 2: POPOSED LAYOUT
C - PHOTOS OF CONSTRUCTED WORKS
D - EXTENT OF SCC OWNED LAND
E - TDP EQUALITY IMPACT ASSESSMENT
F - INTERNAL CORRESPONDENECE

Sources/background papers:

None

ANNEXE A

EXTENT OF LAND TO BE APPROPRIATED



Note: Not to Scale. Hatching shows approximate extent of land to be appropriated.

ANNEXE B

Figure 1: CONSTRUCTED LAYOUT

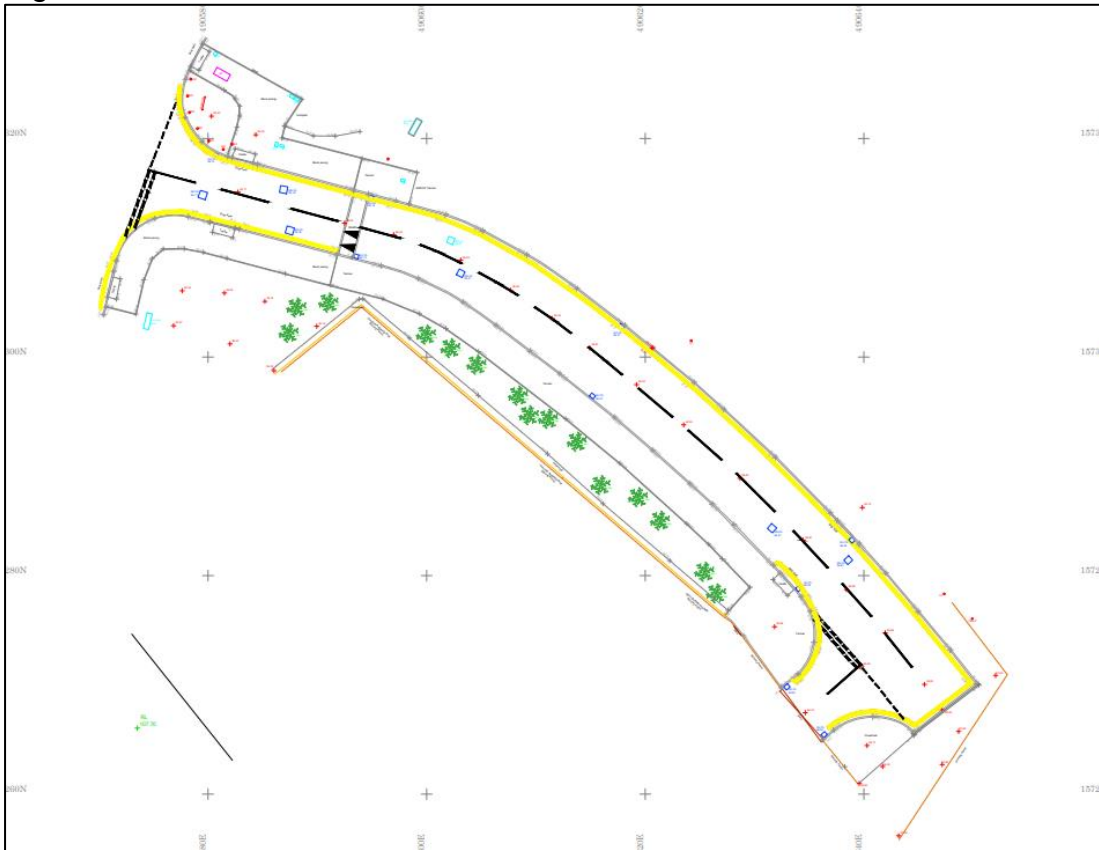
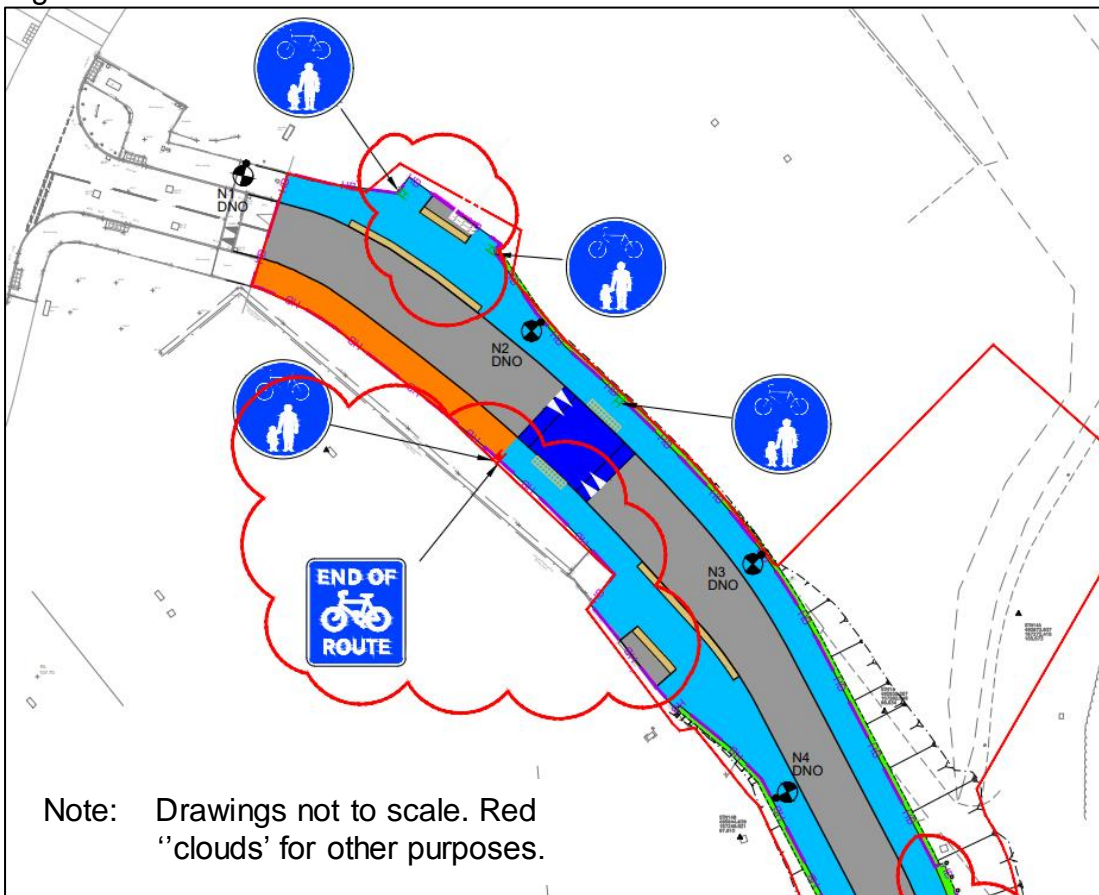


Figure 2: POPOSED LAYOUT



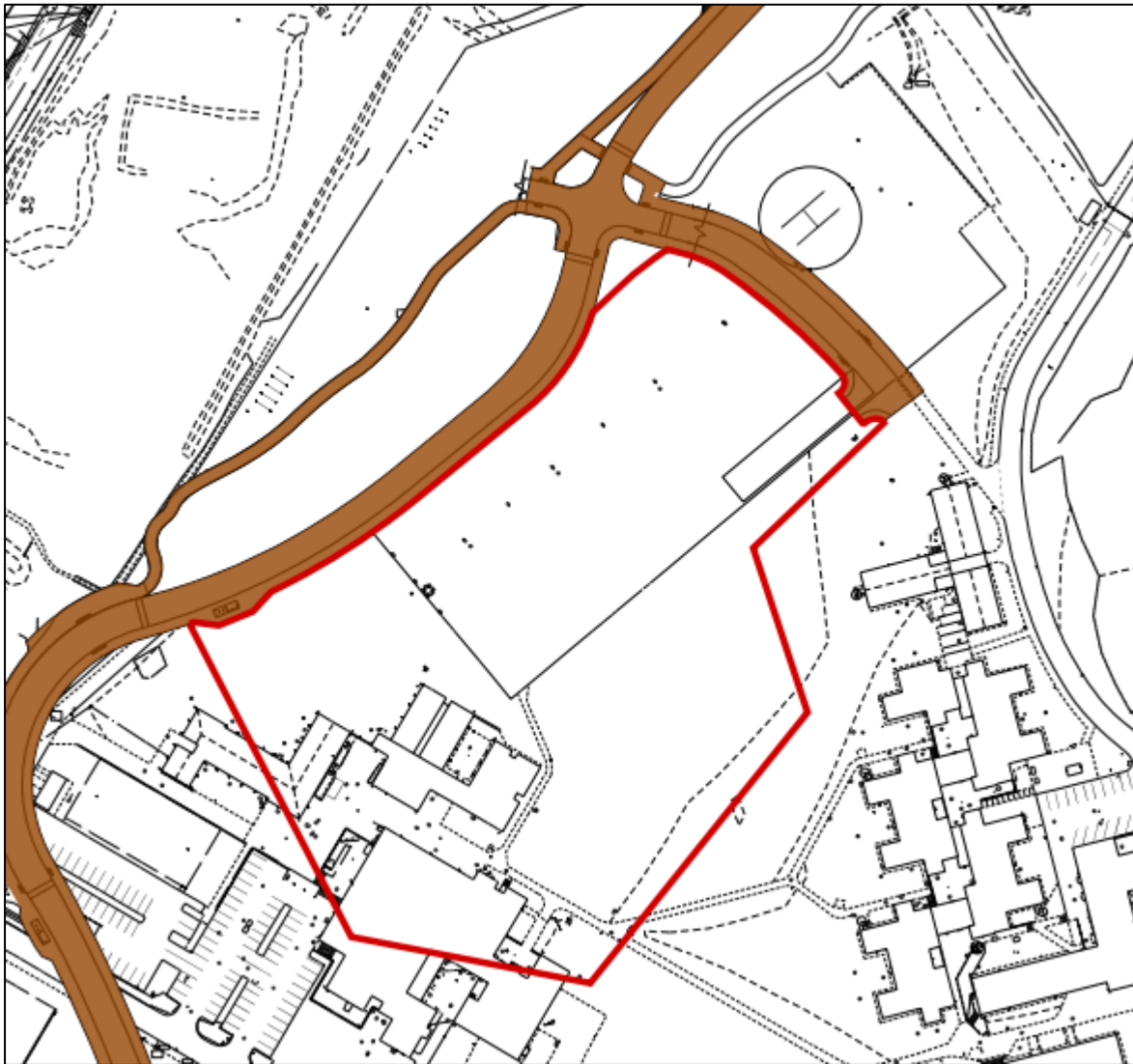
ANNEXE C

PHOTOS OF CONSTRUCTED WORKS



ANNEXE D

EXTENT OF SCC OWNED LAND



NOTE: NOT TO SCALE

ANNEXE E

TDP EQUALITY IMPACT ASSESSMENT

ANNEXE E

INTERNAL CORRESPONDENCE

1. Context of the Service or Policy

Service or Policy being assessed: **Transportation Development Control**

Assessor: **Andy Stokes**

Date: **February 2009**

What are the aims of the service or policy? If this assessment is part of a project it is important to focus on the service or policy the project aims to review/improve.

Transportation Development Control (TDC) advises Surrey's planning authorities on the transport considerations of all planning matters in Surrey. It also advises applicants, prior to submission of a planning application, on the likely transportation requirements of their proposals.

Having assessed new development proposals where necessary Transportation Development Control will enter into planning and highway legal Agreements with developers to secure transport mitigation in the form of financial contributions, works on the highway and/or development related travel plans. TDC also ensures that new adoptable roads are built to acceptable standards.

Vehicle Operator Licenses, which are granted by the Traffic Commissioner, allow individuals and companies to operate heavy goods vehicles from their premises. Transportation Development Control can make objections to such applications on highway safety and environmental grounds.

Who are the beneficiaries /users of this service or policy?

The residents of Surrey are all ultimately affected by TDC, but our main customers are:

- The 11 Local Planning Authorities and the County Planning Service on highway and transport related planning matters;
- Planning and Transport Consultants on behalf of developers and house builders in relation to transport planning and implementation;
- Residents wishing to seek advice on smaller scale planning issues
- Traffic Commissioner's Office and Vehicle Goods Vehicle Operators

The major barriers to TDC providing its services or functions are:

- the financial viability of a development,
- the need for local planning authorities to balance competing interest, and
- the need to "retro-fit" current standards into existing situations/layouts.

What is the existing situation in relation to minority, disadvantaged and excluded groups in which this service/policy operates?

(including age, belief/faith, disability, Gender/transgender, sexual orientation, race and other general equality strands or issues that might make people vulnerable. NB this will require declaring what information is currently captured with respect to equality & diversity monitoring) of this service or policy. It is also important to show the relevance of capturing this data.

TDC's main functions are:

1. Providing highway and transport advice on transport planning matters.
2. Entering into legal agreements for the provision and implementation of development related highway works.
3. Providing advice on the highway and environmental impacts of Vehicle Operator Licences.
4. Securing development related Travel Plans through the planning process.

Transport Planning Matters

The highways advice given in respect of planning matters relates to the technical suitability of a development or to its sustainability credentials such as its location. In respect of the technical issues, development is assessed primarily against 'Surrey Design' produced on behalf on the Surrey Local Government Association comprising all 11 districts in Surrey and the County Council. Its production was a collaborative effort with the House Builders federation, the Royal Institute of British Architects, the Landscape Institute, the Surrey Access Forum and Surrey Police. The guidance draws upon national and regional planning guidance and guides the implementation of SCC's Structure Plan. Surrey Design's supporting document, the Surrey Design Technical Appendix contains technical guidance for a wide range of highway design standards, again drawing upon national and regional technical guidance. Development is also assessed against 'Manual for Streets' produced by the Department for Transport.

The advice offered affects all users of surreys transport infrastructure and all of the equality strands, but primarily affects the mobility impaired and elderly. In terms of technical suitability, it is common for a proposal to affect existing or require new transport infrastructure and in these instances, developers are required to adhere to current highway design standard. For example a development that requires a new access may be required to provide a pedestrian crossing point together with tactile paving to promote pedestrian movement and assisting the partially sighted. Where development is assessed in terms of its location, access to local services and reducing the need to travel, such assessments are based upon the proximity of the likely end user to local facilities.

Development Related Highway Works

Development related highways works are undertaken by a developer, usually by way of Section 38 adoption Agreements, or a Section 278 Agreements for works on existing highway. Both are assessed against documents such as the Surrey Design Technical Appendix, the Department for Transport's Manual for Roads and Bridges, technical advisory and design notes produced by the DFT and publications produced by professional institutions such as the Institute of Highways & Transportation. All of these documents require all highways works to be inclusive in their design requiring safe access and movement for all users. In respect of S278 Agreements, the County Council's Road Safety

team carries out 3 separate Safety Audits at feasibility, design and post construction stages to ensure that works are safe for all users. Assessment is always judged against the impact on all road users (including pedestrians and cyclists) as the worse case scenario.

Vehicle Operator Licences

VOLs are assessed primarily against visibility standards as set out in the Department for Transport’s Manual for Roads and Bridges to ensure the safe ingress and egress of HGVs. Assessment also includes the need to ensure that any vehicle being operated is able to enter and leave the site without the need to reverse onto or from the adjoining highway. Any negative safety issues will impact all road users especially the disabled or mobility impaired, children and the elderly. Assessment is always judged against the impact on all road users, but particularly on these groups as the worse case scenario. Environmental considerations are also key to the assessment of any application, and a typical example might be the environmental impact on Common Land, or on land that carries specific designation, such as Sites of Special Scientific Interest and Special Protection Areas. Where there are applications in rural areas, there are often conflicts with bridleway and public footpath users.

Securing Travel Plans

The County Council has produced guidance on the production of Travel Plans called ‘Travel Plans Good Practice Guide’. Revised in January 2009, it provides guidance on the required content of a Plan and how it should aim to reduce reliance on single occupancy car use. The guidance applies to all equality strands in equal measure.

2. **Given what you already know, what is the potential for this service/policy to have a negative or differential impact on minority, disadvantaged, vulnerable and excluded groups or on race relations and community cohesion?**

Transport Planning Matters

Age	There is very little negative impact from any advice given in relation to this strand. There may be instances where a development impacts upon children or the elderly, if say for example the proposed development is located next to or close proximity to nurseries, schools, care homes or sheltered housing. TDC would object to any development that is considered unsafe, but where a development is considered acceptable, the application must provide safe movement for all road users where it is practical and feasible to do so. This will not create a negative impact.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand
Disability	New development often results in the need for new vehicle crossovers, junctions or other works to the existing highway to facilitate the new traffic brought about by a development. TDC would object to any development that is considered unsafe, but where a development is considered acceptable, the application must provide safe movement for all road users where it is practical and feasible to do so. This will not create a negative impact.

Gender	A key aim of new development is to promote sustainability and therefore encourage walking, cycling and the use of public transport. The Office for National Statistics suggests that women carry out more trips than men for shopping and the school run, where as for commuting and business this pattern is reversed; (Focus on gender – September 2008). For other types of trips the percentage split is broadly similar. Encouraging travel to or from a proposed development by sustainable modes will marginally have a greater impact on women for trips relating to the school run or for shopping purposes. Similarly encouraging sustainable forms of travel would have a greater impact on men for business or commuting trips. Notwithstanding it is not expected that these differential impacts will have a negative impact.
Sexual Orientation	None. There are no issues relating to highways and transport considerations that affect this strand.
Race	None. There are no issues relating to highways and transport considerations that affect this strand.
Trans Gender/ Sexual	None. There are no issues relating to highways and transport considerations that affect this strand.
HR issues only:	None. There are no issues relating to highways and transport considerations that affect this strand.

Development Related Highway Works

Age	All works on existing highway or works which will become highway are the subject of technical assessment which includes the need to ensure safe access for all road users, including all equality strands. Where it is practical and feasible to do so any new works are required to be compliant with the Disable Discriminations Act and therefore any impacts are positive, rather than negative.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand
Disability	New development often results in the need for new vehicle crossovers, junctions or other works to the existing highway to facilitate the new traffic brought about by the development. Any new highway infrastructure would have a positive impact on this strand. There would be no negative impacts providing appropriate care is taken to ensure the safe movement and access for all users through the detailed design.
Gender	The Office for National Statistics suggests that women carry out more trips than men for shopping and the school run, where as for commuting and business this pattern is reversed; (Focus on gender – September 2008). For other types of trips the percentage split is broadly similar. Encouraging travel to or from a proposed development by sustainable modes will marginally have a greater impact on women for trips relating to the school run or for shopping purposes. Similarly encouraging sustainable forms of travel would have a greater impact on men for business or commuting trips. Notwithstanding it is not expected that these differential impacts will have a negative impact.

Sexual Orientation	None. There are no issues relating to highways and transport considerations that affect this strand.
Race	None. There are no issues relating to highways and transport considerations that affect this strand.
Trans Gender/ Sexual	None. There are no issues relating to highways and transport considerations that affect this strand.
HR issues only:	None. There are no issues relating to highways and transport considerations that affect this strand.

Vehicle Operator Licences

Age	The permission sought to increase the number of HGVs being operated would impact all users of the highway. In particular it would negatively impact this strand.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand
Disability	An increase in vehicular traffic of any type (cars, m/c's, vans, buses, HGVs) could impact on disabled users, particularly pedestrians. However, an increase in HGV movement could have an added negative impact for disabled users, particularly the partially sighted or deaf.
Gender	None. There are no issues relating to highways and transport considerations that affect this strand.
Sexual Orientation	None. There are no issues relating to highways and transport considerations that affect this strand.
Race	None. There are no issues relating to highways and transport considerations that affect this strand.
Trans Gender/ Sexual	None. There are no issues relating to highways and transport considerations that affect this strand.
HR issues only:	None. There are no issues relating to highways and transport considerations that affect this strand.

Travel Plans

Age	Travel Plans are produced in their final form once the end user of a development is known. The aim of a travel plan is to reduce the need to travel and to reduce single occupancy car journeys. The Plan would be tailored specifically to the nature of the occupant and therefore there is unlikely to be any negative impact. For example a Travel Plan for a school, care home, or sheltered housing would contain different initiatives and targets to each other than it would for say a Travel Plan for an office building.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand.
Disability	Please see commentary under 'Age' strand.
Gender	The Office for National Statistics suggests that women carry out more trips than men for shopping and the school run, where as for commuting and business this pattern is reversed; (Focus on gender – September 2008). For other types of trips the percentage split is broadly similar. Encouraging travel to or from a proposed development by sustainable modes will marginally have a greater impact on women for trips relating to the school run or for shopping purposes. Similarly encouraging sustainable forms of travel would have a greater impact on men for business or commuting trips. Notwithstanding it is not expected that these differential impacts will have a negative impact.
Sexual Orientation	None. There are no issues relating to highways and transport considerations that affect this strand.
Race	None. There are no issues relating to highways and transport considerations that affect this strand.
Trans Gender/ Sexual	None. There are no issues relating to highways and transport considerations that affect this strand.
HR issues only:	None. There are no issues relating to highways and transport considerations that affect this strand.

3. Given what you already know, what is the potential for this service/policy to have a positive impact, such as tackling discrimination, promoting equality of opportunity and / or promoting good community relations, for minority, disadvantaged and excluded groups?

Transport Planning Matters

Age	A positive impact may result from this strand. For example any impact from an intensified land use may require new or upgraded highway infrastructure leading to a benefit not only to this strand, but for all equality strands and users.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand
Disability	New development often results in the need for new vehicle crossovers, junctions or other works to the existing highway to facilitate the new traffic brought about by the development. Any new highway infrastructure would positively impact on this strand because the detailed design would ensure, the safe movement and access for all road users, (including pedestrians and cyclists) as far as practically possible.
Gender	The Office for National Statistics suggests that women carry out more trips than men for shopping and the school run, where as for commuting and business this pattern is reversed; (Focus on gender – September 2008). For other types of trips the percentage split is broadly similar. Encouraging travel to or from a proposed development by sustainable modes will marginally have a greater impact on women for trips relating to the school run or for shopping purposes. Similarly encouraging sustainable forms of travel would have a greater impact on men for business or commuting trips. Promoting development in easily accessible locations with good access to local services will have a positive impact on both sexes as well as all of the other equality strands.
Sexual Orientation	None. There are no issues relating to highways and transport considerations that affect this strand.
Race	None. There are no issues relating to highways and transport considerations that affect this strand.
Trans Gender/ Sexual	None. There are no issues relating to highways and transport considerations that affect this strand.
HR issues only:	None. There are no issues relating to highways and transport considerations that affect this strand.

Development Related Highway Works

Age	All works on existing highway or works which will become highway are the subject of technical assessment which includes the need to ensure safe access for all road users, including all equality strands. Where there are works next to or in close proximity to nurseries, schools, care homes or sheltered housing, there might be impacts to this strand, that are not being amplified elsewhere. Notwithstanding all works must provide modern well-equipped facilities for all users wherever practically possible, leading to a positive impact for all equality strands.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand.
Disability	New development often results in the need for new vehicle crossovers, junctions or other works to the existing highway to facilitate the new traffic brought about by the development. Any new highway infrastructure would have a positive impact on this strand because the detailed design would ensure, the safe movement and access for all road users, (including pedestrians and cyclists) as far as practically possible.
Gender	The Office for National Statistics suggests that women carry out more trips than men for shopping and the school run, where as for commuting and business this pattern is reversed; (Focus on gender – September 2008). For other types of trips the percentage split is broadly similar. Encouraging travel to or from a proposed development by sustainable modes will marginally have a greater impact on women for trips relating to the school run or for shopping purposes. In implementing development works, they are required as far as is reasonably practical to provide for the safe movement of all road users, including pedestrians and cyclists, thereby positively impacting all equality strands.
Sexual Orientation	None. There are no issues relating to highways and transport considerations that affect this strand.
Race	None. There are no issues relating to highways and transport considerations that affect this strand.
Trans Gender/ Sexual	None. There are no issues relating to highways and transport considerations that affect this strand.
HR issues only:	None. There are no issues relating to highways and transport considerations that affect this strand.

Vehicle Operator Licences

Age	The permission sought to increase the number of HGVs being operated could turn a negative impact into a positive impact if the proposal leads to conditions upon the use of the site, or improved highway infrastructure. If a negative impact is being created, it is likely that TDC would object to an application.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand.
Disability	The permission sought to increase the number of HGVs being operated could turn a negative impact into a positive impact if the proposal leads to conditions upon the use of the site, or improved highway infrastructure. If a negative impact is being created, it is likely that TDC would object to an application.
Gender	None. There are no issues relating to highways and transport considerations that affect this strand.
Sexual Orientation	None. There are no issues relating to highways and transport considerations that affect this strand.
Race	None. There are no issues relating to highways and transport considerations that affect this strand.
Trans Gender/ Sexual	None. There are no issues relating to highways and transport considerations that affect this strand.
HR issues only:	None. There are no issues relating to highways and transport considerations that affect this strand.

Travel Plans

Age	Travel Plans are produced in their final form once the end user of a development is known. The aim of a travel plan is to reduce the need to travel and to reduce single occupancy car journeys. The Plan would be tailored specifically to the nature of the occupant. A Travel Plan for a school, care home, or sheltered housing would contain different initiatives and targets to each other than it would say, for a Travel Plan for an office building. It is highly likely that any proposed travel plan measure would equally benefit other equality strands, resulting in a positive impact.
Belief / Faith	None. There are no issues relating to highways and transport considerations that affect this strand.
Disability	Please see commentary under 'Age' strand.
Gender	The Office for National Statistics suggests that women carry out more trips than men for shopping and the school run, where as for commuting and business this pattern is reversed; (Focus on gender – September 2008). For other types of trips the percentage split is broadly similar. Encouraging travel to or from a proposed development by sustainable modes will marginally have a greater impact on women for trips relating to the school run or for shopping purposes. In developing Travel Plans, they are required as far as is reasonably practical encourage sustainable travel, thereby positively impacting all equality strands.
Sexual Orientation	None. There are no issues relating to highways and transport considerations that affect this strand.
Race	None. There are no issues relating to highways and transport considerations that affect this strand.
Trans Gender/ Sexual	None. There are no issues relating to highways and transport considerations that affect this strand.
HR issues only:	None. There are no issues relating to highways and transport considerations that affect this strand.

4. Give details of involvement, consultation and or research undertaken for each relevant equality and diversity grouping, upon which this policy/service has had an impact either internally or externally.

What is the research telling you in relation to age, belief/faith, disability, race gender/transgender, sexual orientation and other equality issues?

Transport Planning Matters

Age	TDC uses SCC’s own technical guidance, as well as local, regional and national guidance in the assessment of Planning Applications. All of this guidance has been prepared taking into account the needs and safety of all roads users, particularly the disabled, the young and the elderly.
Belief / Faith	In working on the Horley project TDC, has engaged with the local access for the disabled group. This has resulted in improving the subway by taking out the barriers so that disabled users can get through. A disabled access ramp has also been provided to the elderly persons flats in. The new public realm works in the Town Centre include many of the suggestions that the access for the disabled group has put forward.
Disability	
Gender	In Camberley TDC has managed the off site highway works as part of The Atrium development. The works have been implemented by a developer, and consist of the removal of a subway to aid pedestrian movement and improve the perception of safety, a positive impact for the Age and Disability Strands, whilst also to the benefit of all strands. TDC has also been engaged with local residents and businesses in the implementation of the works accommodating their suggestions where possible. The developer has also engaged with the local disabled access group in order to address their concerns.
Sexual Orientation	
Race	TDC meets with local Engineers and SCC colleagues on a regular basis in order to take on board local issues when responding to planning applications. These issues stem from concerns and matters raised by local residents and often from disabled access user groups and resident societies. On larger projects such as Horley and Camberley, TDC will refer to any existing town centre accessibility studies, incorporating recommendations from these studies wherever possible into the development proposals.
Trans Gender/ Sexual	
	These examples go to show that engagement with local residents and in particular disabled user groups helps to achieve a final design solution that better accommodates the needs of all road users, particularly in areas of high footfall or town centres.

HR issues only:	The Office of National Statistics has been interrogated to understand whether any particular journey type is more or less common to men or women. Figures have indicated that Women carry out more shopping and school run type trip than men and visa versa for business and commuting trips. This data indicates that for shopping and school run type trips, particular care may need to be taken to address the movement of pedestrians with buggies (in the case of residential development or school and nurseries). In respect of trips that involve the use of sustainable modes of travel late at night, particular attention to the safety or perception of safety of vulnerable users may be required. Such vulnerable users may be any 6 of the equality strands.
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Development Related Highway Works

Age	TDC uses SCC's own technical guidance, as well as local, regional and national guidance in the assessment of development related highway works. All of this guidance has been prepared taking into account the needs and safety of all roads users, particularly the disabled, the young and the elderly.
Belief / Faith	In working on the Horley project TDC, has engaged with the local access for the disabled group. This has resulted in improving the subway by taking out the barriers so that disabled users can get through. A disabled access ramp has also been provided to elderly persons flats. The new public realm works in the Town Centre include many of the suggestions that the access for the disabled group has put forward.
Disability	In Camberley TDC has managed the off site highway works as part of The Atrium development. The works have been implemented by a developer, and consist of the removal of a subway to aid pedestrian movement and improve the perception of safety, a positive impact for the Age and Disability strands, whilst also to the benefit of all stands. TDC has also been engaged with local residents and businesses in the implementation of the works accommodating their suggestions where possible. The developer has also engaged with the local disabled access group in order to address their concerns.
Gender	These examples go to show that engagement with local residents and in particular disabled user groups helps to achieve a final design solution that better accommodates the needs of all road users, particularly in areas of high footfall or town centres.
Sexual Orientation	The Office of National Statistics has been interrogated to understand whether any particular journey type is more or less common to men or women. Figures have indicated that Women carry out more shopping and school run type trip than men and visa versa for business and commuting trips.
Race	
Trans Gender/ Sexual	
HR issues only:	

Vehicle Operator Licences

Age	<p>There has not been any involvement, consultation or research undertaken. TDC uses SCC's own technical guidance, as well as local, regional and national guidance in the assessment of Planning Applications. All of this guidance has been prepared taking into account the needs and safety of all roads users, particularly the disabled, the young and the elderly.</p>
Belief / Faith	
Disability	
Gender	
Sexual Orientation	
Race	
Trans Gender/ Sexual	
HR issues only:	

Travel Plans

Age	<p>The Office of National Statistics has been interrogated to understand whether any particular journey type is more or less common to men or women. Figures have indicated that Women carry out more shopping and school run type trip than men and visa versa for business and commuting trips. This data indicates that for shopping and school, run type trips, particular car may need to be taken to address the movement of pedestrians with buggies (in the case of residential development or school and nurseries). In respect oftrips that involve the use of sustainable modes of travel late at night, particular attention to the safety or perception of safety of vulnerable users may be required. Such vulnerable users may be any 6 of the equality strands.</p>
Belief / Faith	
Disability	

Gender	
Sexual Orientation	
Race	
Trans Gender/ Sexual	
HR issues only:	

5. Given your answers to the previous questions, how will your service or policy be revised to mitigate, reduce or eliminate negative impacts and enhance positive impacts for the relevant equality groups?

Age	<p>Transport Planning Matters: Existing local and national guidance (which recommends measures to provide safe access for all road users, including pedestrians and cyclists), will continue to be used to ensure that planning applications are assessed to provide safe solutions wherever practically possible. When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p> <p>Development Related Highway Works: All works will continue to require a full technical assessment against local and national highway design guidance. Whilst Safety Auditing is carried out on S278 works to existing areas of public highway, SCC does not carry out Safety Auditing for the adoption of new highway constructed under S38 Agreements. Such works require a full technical assessment but because the works are new construction they can be constructed to meet full design standards without the need to accommodate existing constraints. As a result Safety Auditing is not considered necessary.</p> <p>Vehicle Operator Licences: Applications will continue to be assessed using the same criteria as that currently used, but where applications are known to be in close proximity to elderly housing or education establishments, particular additional care will be taken to ensure the needs of this equality strand are taken into consideration.</p> <p>Travel Plans: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p>
Belief / Faith	<p>Transport Planning Matters: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p> <p>Development Related Highway Works: No action required</p> <p>Vehicle Operator Licences: No action required</p> <p>Travel Plans: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p>
Disability	<p>Transport Planning Matters: Existing local and national guidance (which recommends measures to provide safe access for all road users, including pedestrians and cyclists), will continue to be used to ensure that planning applications are assessed to provide safe solutions wherever practically possible. When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p> <p>Development Related Highway Works: All works will continue to require a full technical assessment against local and national highway design guidance. Whilst Safety Auditing is carried out on S278 works to existing areas of public highway, SCC does not carry out Safety Auditing for the adoption of new highway constructed under S38 Agreements. Such works require a full technical assessment but because the works are new construction, they can be constructed to meet full design standard without the need to accommodate existing constraints. As a result Safety Auditing is not considered necessary. In areas of high footfall such as village centres, local centres or town centres, TDC will ensure that local disability user groups are consulted on proposals. In town centres care will also be taken to ensure that the proposals are in accordance with any Town Centre Accessibility Study.</p> <p>Vehicle Operator Licences: Applications will continue to be assessed using the same criteria as that currently used, but where applications are known to be in close proximity to a high concentration of disabled road users, particular additional care will be taken to ensure the needs of this equality strand are taken into consideration.</p> <p>Travel Plans: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p>

Gender	<p>Transport Planning Matters: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p> <p>Development Related Highway Works: No action required</p> <p>Vehicle Operator Licences: No action required</p> <p>Travel Plans: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p>
Sexual Orientation	<p>Transport Planning Matters: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p> <p>Development Related Highway Works: No action required</p> <p>Vehicle Operator Licences: No action required</p> <p>Travel Plans: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p>
Race	<p>Transport Planning Matters: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p> <p>Development Related Highway Works: No action required</p> <p>Vehicle Operator Licences: No action required</p> <p>Travel Plans: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p>
Trans Gender/ Sexual	<p>Transport Planning Matters: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p> <p>Development Related Highway Works: No action required</p> <p>Vehicle Operator Licences: No action required</p> <p>Travel Plans: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p>
HR issues only:	<p>Transport Planning Matters: No action required</p> <p>Development Related Highway Works: No action required</p> <p>Vehicle Operator Licences: No action required</p> <p>Travel Plans: When promoting sustainable travel modes TDC will need to consider the safety or perception of safety of all equality strands for development that involves trips during the hours of darkness.</p>

6. Actions needed to implement the EIA recommendations:

Action Plan

No.	Issue	Action	Expected outcome	Who	Deadline for action
1	Use of local and national design guidance when providing advice on Planning applications	Continue to use the most up to date design guidance	Continued application	All of TDC	Ongoing
2	Use of local and national design guidance when progressing development related highway works	Continue to use the most up to date design guidance	Continued application	All of TDC	Ongoing
3	Proximity of licensed Vehicle Operator centres to education establishments or elderly housing	Ensure that particular care is taken to consider the needs of the young and the elderly when assessing applications.	TDC to be notified of requirement.	All of TDC	Ongoing
	Proximity of licensed Vehicle Operator centres to a high concentration of disabled road users	Ensure that particular care is taken to consider the needs of disabled users when assessing applications.	TDC to be notified of requirement.	All of TDC	Ongoing
4	Consultation with Local Disability User Groups	<p>1. To use existing liaison with local Engineers to obtain contact details for Disability User Groups within each Surrey District.</p> <p>2. Consult with Disability User Groups in relation to development related highway works in areas of high footfall, village centres, local centres and town centres.</p>	<p>Each TDC Officer to obtain the contact details of any disability groups for the districts in which they operate.</p> <p>Consult with or request that users groups be consulted.</p>	<p>TDC lead officers for each borough.</p> <p>All of TDC/Damian Hulse & John Petit. (Surrey Highways)</p>	<p>?</p> <p>Ongoing</p>
5	Promotion of Sustainable modes of Travel for developments giving rise to night time activity.	In the assessment of any Planning application, the implementation of development related highway works or the formulation of a Travel Plan, ensure that the needs of vulnerable users (eg all equality strands) are considered.	TDC officers to be made aware of the need to consider and be aware of the safety of vulnerable users during the hours of darkness.	All (note; to be included within TDC Good Practice Guide)	Ongoing
6	TDC Good Practice Guide	As part of the annual review of the TDC Good Practice Guide, ensure that equality and diversity issues are covered satisfactorily.	Inclusion of Equality & Diversity considerations in the Good Practice Guide.	Dominic Forbes	30 th June 2009

7. If no actions are to be taken with respect to the recommendations please give reasons below:

New infrastructure built and adopted under the terms of a S38 Agreement are constructed from scratch and thus the works can be constructed to meet full design standards without the need to accommodate existing constraints. As a result Safety Auditing is not considered necessary.

Action plan review date: ____April 2010__

Name of person responsible for review: ____Andy Stokes____

Name of person who carried out assessment: _____Andy Stokes_____

Name Head of Service: __Roger Hargreaves_____ **Signed:** _Signed paper copy filed by E&R Business Support Team

Date Completed: __17 March 2009_____

1. Signed off electronic version to be kept in your team for monitoring and audit purposes
2. Send an electronic copy to the SCC 'Web Operations Team' for publication on the SCC website
3. Send Action Plan to DIG for review at its next meeting.

Date sent to Web Operations Team:

Andy Stokes

From: Lauren Comer
Sent: 07 March 2023 14:18
To: Andrew Stokes; Danielle Caiulo; Colin Galletly
Cc: Matthew Strong; Mike Singleton
Subject: RE: Mindenhurst Primary School - Follow up re land dedication.

Importance: High

Hi Andy

Apologies for not coming back to you sooner on this.

From an Education perspective, we see no issue with what has been proposed. @Colin, are you able to ensure this is tied in with the red line when preparing the lease plan to Kite Academy Trust?

Please let me know if you need anything further.

Best wishes

Lauren



Lauren Comer
Commissioning Manager – North West
Education Place Planning
07970 856139

Please note that my working pattern is Monday, Tuesday, Wednesday and Thursday AM



From: Andrew Stokes <andy.stokes@surreycc.gov.uk>
Sent: 03 March 2023 08:21
To: Danielle Caiulo <Danielle.Caiulo@surreycc.gov.uk>; Lauren Comer <lauren.comer@surreycc.gov.uk>
Cc: Matthew Strong <matthew.strong@surreycc.gov.uk>; Mike Singleton <Mike.Singleton@surreycc.gov.uk>
Subject: RE: Mindenhurst Primary School - Follow up re land dedication.
Importance: High

Danielle/Lauren,

With regards my email below, please can you come back to me please?

Kind Regards,

Andy Stokes MCIHT
TDP South Area Team Leader
Transport Development Planning - Infrastructure, Planning and Major Projects.
07968 832 597 [Transport Development Planning - Surrey County Council \(surreycc.gov.uk\)](https://www.surreycc.gov.uk)

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Andy Stokes

From: Katie Stewart
Sent: 16 May 2023 07:40
To: Andrew Stokes
Subject: RE: Cabinet Forward Plan Checklist approval for appropriation of SCC Land as Highway at Deepcut

Thanks so much Andy – that is great and helpful to know.

From: Andrew Stokes <andy.stokes@surreycc.gov.uk>
Sent: Tuesday, May 16, 2023 7:37 AM
To: Katie Stewart <Katie.Stewart@surreycc.gov.uk>
Subject: RE: Cabinet Forward Plan Checklist approval for appropriation of SCC Land as Highway at Deepcut

Thanks Katie,

Whilst the relocation of the school from Lakeside primary to Mindenhurst created some noise a few months ago when that decision was made, the issue of this revised access solution isn't controversial, so can't see that it would cause any issues. For completeness, I have consulted Paul Deach as Divisional Member, I am seeing him and Local Members this evening at the Community liaison Group mtg, so will mention it then.

Many thanks,

Andy Stokes MCIHT

(Pronouns: he/his)

TDP South Area Team Leader

Transport Development Planning - Infrastructure, Planning and Major Projects.

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LEFT
BEHIND



Our
Residents



Being
Excellent



Being
Open



Working
Together



Respecting
Others

From: Katie Stewart <Katie.Stewart@surreycc.gov.uk>
Sent: 15 May 2023 19:19
To: Andrew Stokes <andy.stokes@surreycc.gov.uk>
Subject: RE: Cabinet Forward Plan Checklist approval for appropriation of SCC Land as Highway at Deepcut

Hi Andy

I am happy with the checklist, although for my awareness, is this project likely to cause any "noise" locally? If so, it is not an issue with progressing the decision but I would just want to ensure we have sighted members and CLT accordingly, and just make sure we have a comms/engagement plan in place around the decision (if it is likely to cause controversy).

Thanks
Katie

From: Andrew Stokes <andy.stokes@surreycc.gov.uk>
Sent: Monday, May 15, 2023 1:54 PM

To: Katie Stewart <Katie.Stewart@surreycc.gov.uk>

Subject: Cabinet Forward Plan Checklist approval for appropriation of SCC Land as Highway at Deepcut

Hi Katie,

I hope you are well. I am required to seek your approval to the following, could I ask that you take a look and if you are happy with it, to give your approval please?

The associated Cabinet Member Decision report is in the attached email.

Kind Regards,

Andy Stokes MCIHT

(Pronouns: he/his)

TDP South Area Team Leader

Transport Development Planning - Infrastructure, Planning and Major Projects.

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From: Huma Younis <huma.younis@surreycc.gov.uk>

Sent: 15 May 2023 13:00

To: Andrew Stokes <andy.stokes@surreycc.gov.uk>; Joss Butler <joss.butler@surreycc.gov.uk>

Subject: RE: 'Dedication' (Appropriation?) of SCC Land as Highway?

Hi Andy

The checklist should be agreed by the Executive Director so they are aware of the item and happy with the content within the checklist.

I will add the item to the forward plan but please flag with Katie S so she is aware of this.

Kind Regards

Huma Younis

Committee Manager: Legal and Democratic Services

Woodhatch Place | 11 Cockshot Hill | Reigate | Surrey | RH2 8EF

Tel: 07866899016

Email: huma.younis@surreycc.gov.uk

Twitter: [Follow Democratic Services: @SCCdemocracy](https://twitter.com/SCCdemocracy)

Website: [Council and democracy \(surreycc.gov.uk\)](https://www.surreycc.gov.uk)



From: Andrew Stokes <andy.stokes@surreycc.gov.uk>

Sent: 15 May 2023 12:07

To: Huma Younis <huma.younis@surreycc.gov.uk>; Joss Butler <joss.butler@surreycc.gov.uk>

Subject: RE: 'Dedication' (Appropriation?) of SCC Land as Highway?

Importance: High

Andy Stokes

From: Colin Galletly
Sent: 21 April 2023 14:16
To: Andrew Stokes; Lee Fifer; Jeremy McDermott
Cc: Pasqualina Puglisi; Mike Singleton
Subject: RE: Mindenhurst School

Thank you – we just need to exclude it from the lease to the school

From: Andrew Stokes <andy.stokes@surreycc.gov.uk>
Sent: 21 April 2023 14:15
To: Lee Fifer <lee.fifer@surreycc.gov.uk>; Colin Galletly <Colin.Galletly@surreycc.gov.uk>; Jeremy McDermott <Jeremy.McDermott@surreycc.gov.uk>
Cc: Pasqualina Puglisi <Pasqualina.Puglisi@surreycc.gov.uk>; Mike Singleton <Mike.Singleton@surreycc.gov.uk>
Subject: RE: Mindenhurst School

Hi lee,

Thanks for this. To confirm there is no adjustment needed to any fence lines or other apparatus. The area in question as illustrated in the attached is simply a small section of poor landscape quality that will be surfaced by the developer at their own expense.

(For your information the attached Annexes will be attached to the Cabinet member report which will deal with the appropriation of the land for highway purposes).

Kind Regards,

Andy Stokes MCIHT

(Pronouns: he/his)

TDP South Area Team Leader

Transport Development Planning - Infrastructure, Planning and Major Projects.

07968 832 597 [Transport Development Planning - Surrey County Council \(surreycc.gov.uk\)](https://www.surreycc.gov.uk)



From: Lee Fifer <lee.fifer@surreycc.gov.uk>
Sent: 21 April 2023 12:48
To: Colin Galletly <Colin.Galletly@surreycc.gov.uk>; Andrew Stokes <andy.stokes@surreycc.gov.uk>; Jeremy McDermott <Jeremy.McDermott@surreycc.gov.uk>
Cc: Pasqualina Puglisi <Pasqualina.Puglisi@surreycc.gov.uk>; Mike Singleton <Mike.Singleton@surreycc.gov.uk>
Subject: RE: Mindenhurst School

Hi Colin

Thanks, Andy, please send across the plan, and I will review with Jeremy.

Colin, just to mention, any major fencing works have not formed part of the ask to CPP and as such there is no budget available for this. We'll need to go back to CPP for additional funding if this is a requirement, but let me review what is being asked before we make an assessment.

Thanks,

Kind regards,

Lee Fifer MAPM AssocRICS

Principal Project Manager
Capital Projects, Land & Property

07971 662912

lee.fifer@surreycc.gov.uk



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Working Together



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From: Colin Galletly <Colin.Galletly@surreycc.gov.uk>

Sent: 21 April 2023 12:37

To: Andrew Stokes <andy.stokes@surreycc.gov.uk>; Lee Fifer <lee.fifer@surreycc.gov.uk>; Jeremy McDermott <Jeremy.McDermott@surreycc.gov.uk>

Subject: Mindenhurst School

Hi Andy

Lee is the PM working on the refurb works we are undertaking at the above. Jeremy has recently joined my team to look at all matters educational.

To tie together what we are doing can I ask the following

Andy can you circulate a plan of the area that is required for dedication

Jeremy can we ensure that this area of land is EXCLUDED from any lease that is being granted to the Trust and Lee – we will need to include or add any works to move fencing etc to enable the above.

Any issues please let me know

Colin Galletly Assistant Director Estates
Land & Property | Surrey County Council.

Email: colin.galletly@surreycc.gov.uk

